



Parks and Recreation Commission

**SHELTER RENTAL
USE POLICY & PROCEDURES
AS OF JANUARY 1, 2014**

RESERVATIONS

A fee of \$45.00 for residents and \$55.00 for non-residents will be charged for shelters located at Avilee Webb and Crisman Park. A fee of \$55.00 for residents and \$65.00 for non-residents will be charged for shelters located at Edgewood and Tuscora parks. This fee must be paid within **seven (7) days** of making the request to hold the reservation. Make checks and/or money orders payable to: **Barberton Parks & Recreation**, and mail to: **500 W. Hopocan Ave., Barberton, OH 44203**. Additional fees may be charged for group security, clean up, and/or damages. *Please note: the rental is for use of the park shelter only, all parks are available for anyone to use at their leisure.*

USAGE

1. **ALL** collections or fundraising activities will be limited to only those that directly benefit the City of Barberton, Barberton City Schools, or the Barberton Community Foundation. **NO** sales, collections, or fundraising events will be permitted without prior consent of the Parks & Recreation Commission. *(The Commission meets the 1st Thursday of each month.)*
2. **NO** distribution of written material will be permitted during any public event or program. However, literature may be distributed from a restricted area, designated by the Parks & Recreation Commission, for ½ hour before and after the event or program. A written request must be received within **thirty (30) days** prior to distribution.
3. Please bring your copy of the permit with you to your rental to avoid any confusion with park users. If you have any problems, please feel free to call the Barberton Police non emergency number at 330-745-2181.

CANCELLATION OF RESERVATIONS

1. The Parks & Recreation Commission reserves the right to cancel any reservation made, as deemed necessary for Parks & Recreation activities. *(Refunds under the above circumstance will automatically be processed.)*
2. **NO** refunds will be issued unless a written notice is received within thirty (30) days prior to the reservation date. A \$5.00 Processing Fee will accompany **ALL** refunds.

PARK REGULATIONS

1. **NO** vehicles are permitted in the park. Users will be assessed charges for any damage to grounds and/or facilities.
2. **NO** decorations are to be **attached** to the shelters.
3. **NO** alcoholic beverages permitted.
4. All litter must be picked up and placed in containers. Users may be charged a cleaning fee, if necessary. The shelter/park will be cleaned prior to your arrival.
5. **Electric**-Please be aware that the electrical outlets can be overloaded. If a breaker trips, there is no park staff available to reset them. Typically only one roaster with 2-3 crock pots or coffee makers can overload the outlets.
6. Music volume must be adjusted as to not disturb the neighborhood.
7. Lost keys are subject to a \$50.00 fee.